

Cookie Policy

Adopted by: **Lime Trust**

Date: **February 2021**

Review date: **February 2022**

Introduction

We ask that you read this policy carefully as it contains important information on our use of cookies on our websites.

What are cookies?

Cookies are small data files that are placed on your device when you visit a website. Cookies are widely used by online service providers to help build a profile of users. Some of this data will be aggregated or statistical, which means that we will not be able to identify you individually.

You can set your browser not to accept cookies and/or remove cookies from your browser. However, some website features may not function as a result.

Types of cookies

The cookies we place on your device fall into the following categories:

- **Acceptance cookies** - these allow us to remember if users have accepted the cookie notice. These are remembered for a year and do not remain on your device afterwards
- **Analytical cookies** - these cookies are used to determine usage of our sites. They may track individual users, but only to the extent to allow a user's journey through the site. They are used to distinguish users and to limit the number of requests you (or our authorised developer) can submit to a given operation in a given amount of time. The expiration date on data collected ranges from 2 years, 24 hours to 1 minute. They are not used for targeting adverts ('marketing cookies')
- **Functionality cookies** - these cookies allow our websites to remember the choices you make (such as your username, language, last action and search preferences) and provide enhanced, more personal features. The information collected by these cookies is anonymous and cannot track your browsing activity on other websites

When you submit data through a form such as those found on contact pages or comment forms, cookies may be set to remember your user details for future correspondence.

Third party cookies

In some special cases, we may also use cookies provided by trusted third parties. This section details which third party cookies you might encounter through our sites.

Our sites use Google Analytics, which is one of the most widespread and trusted analytics solution on the web for helping us to understand how you use our sites and ways that we can improve your experience. These cookies may track things such as how long you spend on a site and the pages that you visit, so we can continue to produce engaging content. For more information on Google Analytics cookies, please see the official Google Analytics page.

How we use your cookies

Lime Trust may request cookies to be set on your device. Cookies are used to let us know when you visit our websites, how you interact with us and to make your experience using our websites better for you. The cookies we collect will differ depending on what you are looking at on our websites. You are able to adapt your cookie preferences, but please note that, by blocking certain types of cookie, you may lose some of the functionality of our websites.

Consent to use cookies

We will ask for your permission (consent) to place cookies or other similar technologies on your device, except where these are essential for us to provide you with a service that you have requested (e.g to enable you to put items in your shopping basket and use our check-out process). There is a notice on our website home pages which describes how we use cookies and requests your consent to place cookies on your device.

How to turn off cookies

If you do not want to accept cookies, you can change your browser settings so that cookies are not accepted. If you do this, please be aware that you may lose some of the functionality of our websites.

For further information about cookies and how to disable them, please go to the Information Commissioner's webpage on cookies: <https://ico.org.uk/for-the-public/online/cookies/>

How to contact us

If you have any questions about this policy, please do not hesitate to contact us by emailing Denise Daultry at denise.daultry@limetrust.org or calling 0208 503 2225.

Changes to this policy

This policy was published on 15 February 2021. It will be reviewed annually, unless updates are required sooner in line with changes in relevant law and guidance.